



CAYUCOS SANITARY DISTRICT

200 Ash Avenue / PO Box 333
Cayucos, CA 93430
(805) 995-3290
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AGENDA ITEM:

3.A.1

GOVERNING BOARD

R. Enns, President
S. Lyon, Vice-President
H. Miller, Director
J. Curti, Director
M. Shopshear, Director

BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, JUNE 20, 2024 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Directors present: President Robert Enns, Vice-President Shirley Lyon, Director John Curti, and Director Michael Shopshear

Directors absent: Director Hannah Miller

Staff present: District Manager Rick Koon and Administrative Services Manager Amy Lessi

Guests present: Carol Florence, Dale Guerra, and George Brett, Cayucos-Morro Bay Cemetery District

2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

3. CONSENT CALENDAR: Recommended to Approve

A. Meeting Minutes

1. Approval of minutes for the May 16, 2024 Board of Directors Regular Meeting

B. Financial Reports: May 2024

1. Cash, Savings, and Investment Report
2. Check Registers – Wells Fargo (General & CIP Checking Accounts)
3. Budget vs. Actual Status Report FY
4. Capital Improvement Projects Report

With reference to item 3.B.3, Director Curti asked why the WRRF Payroll Taxes & Benefits line item was only at 16%, and requested confirmation that this month's report was correct. Manager Koon replied that he would have Administrative Finance Manager Gayle Good double check the report and post any applicable corrections to the Cayucos Sanitary District website. With reference to item 3.B.4, Director Curti wondered when the generator installation would occur. Manager Koon explained that the County of SLO had an issue with the generator and a power wall may be a suitable alternative.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Shopshear, to approve items on the Consent Calendar as prepared. Motion was seconded by Curti.

VOTE: 4-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required

A. District Manager's Report: May 2024

B. New Will-Serves: May 2024

- 425 Pacific Ave. / Hemmer / 064-143-017 / SFR Remodel

Extended Will-Serves:

- 199 6th St. / Leven / 064-132-037 / SFR New & ADU New
- 980 Park Ave. / Brosi / 064-157-025 / SFR Remodel & New Deck

Finalized Will-Serves:

None

Grants of License:

None

Continue-to-Serves:

None

Manager Koon gave a summary of the previous month's activities.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

Items 4.A – B were received and accepted.

5. UPDATE FROM THE CAYUCOS-MORRO BAY CEMETERY DISTRICT ("CMBCD") REGARDING ITS PROGRESS ON THE CEMETERY EXPANSION PROJECT ON TORO CREEK RD

Carol Florence updated the Board on her progress with the feasibility study for the proposed cemetery expansion location, highlighting features and topography of concern for their potential use of the land. The Board expressed concern over the length of time exuded since the CMBCD began performing its due diligence.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

No action necessary.

6. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2024-02 ESTABLISHING CAYUCOS SANITARY DISTRICT'S FISCAL YEAR 2024/25 APPROPRIATIONS LIMIT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Shopshear, to adopt Resolution 2024-02 establishing Cayucos Sanitary District's Fiscal Year 2024/25 Appropriations Limit. Motion was seconded by Lyon.

ROLLCALL VOTE: Shopshear-yes, Lyon-yes, Curti-yes, Enns-yes

VOTE: 4-0 Motion passed

7. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2024-03 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SEWER SERVICE CHARGES ON THE FISCAL YEAR 2024-2025 COUNTY TAX ROLL

The report of delinquent sewer service charges was submitted to the Board and it was noted that there were less delinquent customers than last year.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Shopshear, to adopt Resolution 2024-03 confirming the itemized report to collect delinquent sewer service charges on the fiscal year 2024-2025 County Tax Roll. Motion was seconded by Lyon.

ROLLCALL VOTE: Shopshear-yes, Lyon-yes, Curti-yes, Enns-yes

VOTE: 4-0 Motion passed

8. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2024-04 CONFIRMING THE ITEMIZED REPORT TO COLLECT DELINQUENT SOLID WASTE COLLECTION AND DISPOSAL CHARGES ON THE FISCAL YEAR 2024-2025 COUNTY TAX ROLL

Mission Country Disposal's report of delinquent solid waste collection and disposal charges was submitted to the Board.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Shopshear, to adopt Resolution 2024-04 confirming the itemized report to collect delinquent solid waste collection and disposal charges on the fiscal year 2024-2025 County Tax Roll. Motion was seconded by Curti.

ROLLCALL VOTE: Shopshear-yes, Curti-yes, Lyon-yes, Enns-yes

VOTE: 4-0 Motion passed

9. DISCUSSION AND CONSIDERATION TO AMEND CAYUCOS SANITARY DISTRICT RESOLUTION 2024-01 REQUESTING CONSOLIDATION OF ITS BIENNIAL ELECTION WITH THE NOVEMBER 5, 2024 GENERAL ELECTION TO CORRECT THE TERMS OF OFFICE FOR THE POSITIONS TO BE VOTED ON

Manager Koon explained the required revision on Resolution 2024-01.

President Enns opened the meeting to Public Comment.
Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Curti, to amend Cayucos Sanitary District Resolution 2024-01 requesting consolidation of its biennial election with the November 5, 2024 general election to correct the terms of office for the positions to be voted on. Motion was seconded by Shopshear.

ROLLCALL VOTE: Curti-yes, Shopshear-yes, Lyon-yes, Enns-yes

VOTE: 4-0 Motion passed

10. BOARD MEMBER COMMENTS

Director Shopshear informed Manager Koon of potential grant funding available for the replacement of California special district diesel vehicles.

11. FUTURE SCHEDULED MEETINGS

- July 18, 2024 – Regular Board Meeting
- August 15, 2024 – Regular Board Meeting
- September 19, 2024 – Regular Board Meeting

12. ADJOURNMENT

The meeting adjourned at 6:52 p.m.

Minutes Respectfully Submitted By:

X Amy Lessi

Amy Lessi
Administrative Services Manager