

CAYUCOS SANITARY DISTRICT
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BUDGET AND FINANCE COMMITTEE
SPECIAL MEETING MINUTES
MONDAY, JUNE 8, 2009, 3:00 P.M.

Budget & Finance Committee Members Present:
President Robert B. Enns
Director Michael Foster

Staff Members Present:
Manager Bill Callahan
Admin. Services Officer Connelly
Admin. Services Officer Brookins
Admin. Services Tech. Martin

CALL MEETING TO ORDER

The Budget and Finance Committee meeting convened at 3:02 p.m. Monday, June 8, 2009.

PUBLIC COMMENTS

There were no public comments.

DISCUSS AND REVIEW PROPOSED DISTRICT BUDGET AND CAPITAL IMPROVEMENT PROJECTS FOR THE 2009-2010 FISCAL YEAR

There was consensus with committee members to address the proposed 2009-2010 budget before capital improvement projections.

B. PROPOSED BUDGET

The proposed budget figures were received. Committee members asked for clarification of budget line items and which expenses could be pared back. Director Foster indicated he would like to see a spreadsheet of aggregate personnel costs over the past five years, including salaries, taxes and benefits, as well as what percentage of District expenses they comprise.

A. CAPITAL IMPROVEMENT PROJECTIONS

Proposed Capital Improvement and Special Project/Equipment figures were received. Special Projects, those not capitalized, were recommended for approval. Special Projects included Manhole Reconditioning, I/I Analysis, Sewer Map Replacement Sheets, as well

as relatively inexpensive projects such as Solid Waste Clean Up (Mutt Mitt Program and Commercial Can Liners) and Computer Based Work Order Program. Committee members recommended allowing the O&M Shop Project to proceed through the permitting phase but no further at this time, deferring the Equalization Basin Project until property is acquired and deferring the Crane Truck Purchase. Capital Projects recommended for approval were Sewer Line Replacement and Rehabilitation, New CCTV Equipment and Lift Station #5 Extra Replacement Pump. Undecided was the Trailer Mounted Sewer Jetter.

ADJOURNMENT

The meeting adjourned at 5:20 p.m.

Minutes recorded by:

Nancy Martin

Nancy Martin, Admin. Services Tech.