

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
N. Raimondo, Vice-President
H. Fones, Director
R.H. Bud McHale, Director
S. Lyon, Director

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
WEDNESDAY, SEPTEMBER 19, 2007 AT 5:15 PM
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER

2. PUBLIC COMMENTS:
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.

3. CLOSE PUBLIC COMMENTS

4. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CLOSED SESSION:

5. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION:
Significant exposure to litigation pursuant to Government Code Section 54956.9(a)
One potential case. WCAB Claim # 05129342, Vince Novoa

RECONVENE TO OPEN SESSION - 6:00 PM:

6. ANNOUNCE ANY ACTIONS TAKEN IN CLOSED SESSION

7. ESTABLISH QUORUM AND CALL TO ORDER

8. PUBLIC COMMENTS:
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9. PROPOSED SOLID WASTE RATE INCREASE
 - A. OPEN PUBLIC HEARING
 - B. CLOSE PUBLIC HEARING
 - C. CONSIDERATION TO ADOPT RESOLUTION NO. 2007-9 ESTABLISHING REVISED SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION AND DISPOSAL SERVICE RATES

10. CONSIDERATION TO HIRE ONE TEMPORARY SEWER COLLECTION WORKER DUE TO STAFFING SHORTAGE.

11. CONSIDERATION TO ADOPT RESOLUTION NO. 2007-6 ESTABLISHING THE AMOUNT OF SEWER SERVICE USER FEE RATE INCREASES ON A MULTI-YEAR BASIS FOR FISCAL YEARS 2007-2008 THROUGH 2011-2012
12. CONSIDERATION TO RESCIND ACTION TAKEN ON AUGUST 15, 2007, REGARDING RESOLUTION NO. 2000-7 ESTABLISHING THE AMOUNT OF SEWER CONNECTION FEE INCREASE FROM \$5,000 TO \$7,960
13. CONSIDERATION TO RE ADOPT RESOLUTION NO. 2007-7 ESTABLISHING THE AMOUNT OF SEWER CONNECTION FEE INCREASE FROM \$5,000 TO \$7,960
14. CONSIDERATION TO PERMIT DISTRICT MANAGER TO APPROVE CHANGE ORDERS
15. PHASE II SEWER IMPROVEMENT PROJECT:
 - A. PROGRESS REPORT
 - B. REQUEST FOR CHANGE ORDER FOR THE PHASE II SEWER LINE IMPROVEMENT PROJECT: 8TH STREET EASEMENT (SOUTH) FOR MGE UNDERGROUND IN THE AMOUNT OF \$3750.00
 - C. CONSIDERATION TO APPROVE PROGRESS PAYMENT TO MGE UNDERGROUND IN THE AMOUNT OF \$305,059.62
16. CONSIDERATION TO ADOPT DISTRICT TRAVEL AND REIMBURSEMENT POLICY (Policy #2100)
17. CONSIDERATION TO APPROVE NEW TEMPORARY O&M SHOP LOCATION AND IMPROVEMENTS
18. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. District Manager's Report (Callahan) -August 2007
 - B. Operations and Maintenance Report -August 2007
 - C. Bus Barn Report (Callahan)
 - D. Administrative Services Officer's Report (Connelly) -August 2007
 - E. Financial Reports (Connelly):
 1. Check Register -August 1 through August 31, 2007
 2. Check Register -September 1 through September 14, 2007
 3. Cash, Savings & Investments Report for Month-Ended August 31, 2007
 4. Year-To-Date (August 31, 2007 Ended) Budget Versus Actual Report
 - F. Conditional Will-Serve Letters Administratively Issued:
 1. Lu, 273 S. Ocean Avenue, APN# 064-125-051, Comml/Mixed
 2. Hunt, 1049 Cass Avenue, APN# 064-155-019, SFR Demo/Rebuild
 3. Karush, 601 St. Mary Avenue, APN# 064-133-001, SFR Remod
 - G. Final Will-Serve Letters Administratively Issued:
 1. Nairne, 176 E Street, APN# 064-117-004, SFR Addition
 2. Prewitt, 194 E Street, APN# 064-117-018, SFR Remod/Addition
 3. Shelby Trust, 30 5th Street, APN# 064-144-013, SFR Addition
 4. Kestler, 369 Pacific Avenue, APN# 064-142-009, SFR Addition
 5. Keith, 680 & 690 S. Ocean Avenue, APN# 064-145-036, Remod (Comml/Mixed)
 6. Cayucos Coast Properties, 3307 Studio Drive, APN# 064-424-024, New SFR
 - H. Project Financial Status Reports (Connelly):
 1. Phase II (FEMA/OES) Sewer Line Replacement Project
 2. Morro Bay-Cayucos Wastewater Treatment Plant (WWTP) Upgrade
 - I. Incoming/Outgoing Correspondence:
 1. Mutt Mit thank you letter
 2. CSDA Request for Committee Appointments
19. CONSENT CALENDAR - Recommend to Approve.
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Minutes of Regular Meeting, August 15, 2007
 - B. Minutes of Special Meeting, August 13, 2007
 - C. Minutes of Town Hall Meeting, June 21, 2007
 - D. Approval to Pay Outstanding Bills as of August 19, 2007
20. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on his own activities related to District business.)

21. MEETINGS, CONFERENCES AND SEMINARS:

A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting (**TBD**) at 6:00 pm hosted by Morro Bay.

22. SCHEDULE AGENDA ITEMS FOR THE OCTOBER 17, 2007 BOARD MEETING

23. ADJOURNMENT

NOTICE OF POSTING:

DATE: 9/14/07

TIME: 11:00 am

PLACE: 200 Ash Ave., Cayucos, CA

BY:


Bill Callahan, District Manager