



CAYUCOS SANITARY DISTRICT

200 Ash Avenue / PO Box 333

Cayucos, CA 93430

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GOVERNING BOARD

R. Enns, President
S. Lyon, Vice-President
H. Miller, Director
J. Curti, Director
M. Shopshear, Director

BOARD OF DIRECTORS REGULAR MEETING MINUTES THURSDAY, JULY 18, 2024 AT 5:00 P.M. 200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER

President Enns called the meeting to order at 5:00 p.m.

Directors present: President Robert Enns, Vice-President Shirley Lyon, Director John Curti, and Director Michael Shopshear

Directors absent: Director Hannah Miller

Staff present: District Manager Rick Koon, Administrative Services Manager Amy Lessi and Administrative Accounting Manager Gayle Good

2. PUBLIC COMMENT

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

3. CONSENT CALENDAR: Recommended to Approve

A. Meeting Minutes

1. Approval of minutes for the June 20, 2024 Board of Directors Regular Meeting

B. Financial Reports: June 2024

1. Cash, Savings, and Investment Report
2. Check Registers – Wells Fargo (General & CIP Checking Accounts)
3. Budget vs. Actual Status Report FY
4. Capital Improvement Projects Report
5. Annual Disclosure and Employee Reimbursement Report

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Curti, to approve items on the Consent Calendar as prepared. Motion was seconded by Shopshear.

VOTE: 4-0 Motion passed

4. STAFF COMMUNICATIONS AND INFORMATION ITEMS: No Action Required

A. District Manager's Report: June 2024

B. New Will-Serves: June 2024

- 197 J St. / Schwennicke / 064-128-011 / ADU New
- 3194 Studio Dr. / Harrod / 064-4147-009 / SFR New
- 1775 Cass Ave. / Noland / 064-172-021 / SFR Remodel

Extended Will-Serves:

- 46 19th St. / Fishman / 064-233-026 / SFR Addition

- 3519 Studio Dr. / Tomlinson / 064-455-009 / SFR Addition
- 957 Saint Mary Ave. / Moens / 064-157-007 / ADU New

Finaled Will-Serves:

- 125 Obispo Ave. / Bianchi / 064-202-005 / SFR Remodel

Continue-to-Serves:

- 2805 Santa Barbara Ave. / Canfield / 064-261-010 / Deck Addition

Manager Koon gave a summary of the previous month’s activities. A Finance Committee Meeting was scheduled for Wednesday, July 24th at 10:00 a.m. President Enns asked why there is always more effluent water than influent water at the treatment plant, and Manager Koon answered that the effluent water includes water from the recycled water tank, which is used in the treatment process.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

Items 4.A – B were received and accepted.

5. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2024-05 AUTHORIZING THE EXECUTION OF THE GRANT DEED CONVEYING LOT 7N TO THE LAND CONSERVANCY OF SAN LUIS OBISPO AND APPROVING SELLER’S ESTIMATED SETTLEMENT STATEMENT

Manager Koon informed the Board that First American Title Company requires a resolution authorizing the Board President to sign documents related to the sale of Lot 7N.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

MOTION: 1st by Curti, to adopt Resolution 2024-05 authorizing the execution of the grant deed conveying Lot 7N to the Land Conservancy of San Luis Obispo and approving seller’s estimated settlement statement.

Motion was seconded by Shopshear.

ROLLCALL VOTE: Curti-yes, Shopshear-yes, Lyon-yes, Enns-yes

VOTE: 4-0 Motion passed

6. UPDATE FROM THE WASTEWATER TREATMENT PLANT (JOINT POWERS AGREEMENT) COMMITTEE REGARDING THE JOINTLY OWNED MORRO BAY-CAYUCOS SANITARY DISTRICT WASTEWATER TREATMENT PLANT

The Board reviewed and discussed the committee’s meeting with Morro Bay regarding the jointly shared assets at the old wastewater treatment plant in Morro Bay. While several different scenarios have been proposed, a formal course of action has yet to be decided.

President Enns opened the meeting to Public Comment.

Hearing no comment, President Enns closed Public Comment.

Item 6 was discussed; no action necessary.

7. BOARD MEMBER COMMENTS

Director Shopshear shared his observation that the existing garbage receptacles in downtown Cayucos are not sufficient for the town’s current needs, and wondered what can be done to remedy the situation. Manger Koon relayed that grant funding for new garbage receptacles is soon to be dispersed to Cayucos Sanitary District, according to Peter Cron of the IWMA (Integrated Waste Management Authority). President Enns requested that Manager Koon follow up with Peter Cron for an update on said grant funding.

8. FUTURE SCHEDULED MEETINGS

- August 15, 2024 – Regular Board Meeting
- September 19, 2024 – Regular Board Meeting
- October 17, 2024 – Regular Board Meeting

9. ADJOURNMENT

The meeting adjourned at 6:15 p.m.

Minutes Respectfully Submitted By:

X Amy Lessi

Amy Lessi

Administrative Services Manager