

CAYUCOS SANITARY DISTRICT
200 Ash Ave.
P.O. Box 333, Cayucos, California 93430
(805) 995-3290

GOVERNING BOARD

R. Enns, President
N. Raimondo, Vice-President
H. Fones, Director
R.H. Bud McHale, Director
S. Lyon, Director

BOARD OF DIRECTORS
REGULAR MEETING AGENDA
WEDNESDAY, MAY 16, 2007 AT 4:30 P.M.
200 ASH AVE., CAYUCOS, CALIFORNIA 93430

OPEN SESSION:

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

CLOSED SESSION:

4. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to California Government Code section 54956.8
Property: 13 Birch Avenue, Cayucos
District Negotiators: District Manager Bill Callahan and District Legal Counsel Tim Carmel
Negotiating Parties: George Erdelyi, Cayucos Elementary School District Superintendent
Under Negotiation: price and terms of payment.
5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:
Significant exposure to litigation pursuant to California Government Code section 54956.9(b)(1)
One potential case.
6. RECONVENE TO OPEN SESSION - 6:00 P.M.
7. ESTABLISH QUORUM AND CALL TO ORDER
8. PUBLIC COMMENTS
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9. CONSIDERATION TO GRANT LICENSE AND AGREEMENT FOR ENCROACHMENT OF SEWER EASEMENT TO RAY AND CLARA SHEETS AT 64 BAKERSFIELD AVE., APN #064-046-010 FOR RETAINING WALL (CALLAHAN)
10. DISCUSS AND REVIEW REQUEST FROM MISSION COUNTRY DISPOSAL FOR A 3.94% RATE INCREASE, BASED ON A 2007 BASE YEAR REVIEW, AS PRESENTED

11. DRAFT CAYUCOS SANITARY DISTRICT REVENUE PROGRAM REPORT FOR MORRO BAY-CAYUCOS WASTEWATER TREATMENT PLANT (WWTP) UPGRADE:
 - A. Presentation of Report by Preparer, John Johnson (Carollo Engineers)
 - B. Consideration to accept the "Draft" Revenue Program, as Prepared by John Johnson (Carollo Engineers)

12. SEWER RATE SETTING MODEL AND REVENUE PLAN:
 - A. Budget and Finance Committee Meeting of May 2, 2007 Report (Enns/Raimondo)
 - B. Review and Discuss "Draft" Sewer Rate Setting Model and Revenue Plan for Establishing Rate Increases

13. STATUS REPORTS ON PENDING WASTEWATER TREATMENT PLANT UPGRADE ISSUES:
 - A. City of Morro Bay Chorro Valley Satellite Treatment Plant Option
 - B. Consideration of a Response to the California Ocean Protection Council Letter

14. CONSIDERATION TO SOLICIT REQUEST FOR QUOTES/PROPOSAL FOR AUDIT SERVICES AGREEMENT FOR THREE (3) FISCAL YEARS 2006-2007 THROUGH 2008-2009

15. CONSIDERATION TO PROCEED TO BID FOR PHASE 2 LINE (FEMA/OES) REPLACEMENT PROJECT BASED ON ENGINEERED PLANS AND SPECIFICATIONS

16. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
 - A. District Manager's Report (Callahan) - April 2007
 - B. Operations and Maintenance Report - April 2007
 - C. Administrative Services Officer's Report (Connelly) - April 2007
 - D. Financial Reports (Connelly):
 1. Check Register - April 2007
 2. Check Register - May 1 through May 11, 2007
 3. Cash, Savings & Investments Report for Month-Ended April 30, 2007
 4. Year-To-Date (April 30, 2007 Ended) Budget Versus Actual Report
 - E. Conditional Will-Serve Letters Administratively Issued:
 1. Kramer, Sea Shanty Restaurant, 296 S. Ocean Ave., APN #064-124-004, Bath Addition
 2. Little, 3438 Shearer Ave., APN #064-432-050, SFR Addition
 - F. Extensions of Conditional Will-Serve Letters Administratively Issued:
 - G. Final Will-Serve Letters Administratively Issued:
 1. Holmes, 58 Acacia Ave., APN #064-425-005, SFR 2nd Story Addition
 2. Pacini, 1425 Cass Ave., APN #064-172-005, SFR Addition
 3. Jasper, 17 - 10th St., APN #064-153-028, SFR Addition
 4. Grubbs, 3349 Shearer Ave., APN #064-427-005, SFR Remodel
 - H. Project Financial Status Reports (Connelly):
 1. Phase II (FEMA/OES) Sewer Line Replacement Project
 2. Morro Bay-Cayucos Wastewater Treatment Plant (WWTP) Upgrade
 - I. Incoming/Outgoing Correspondence:

17. CONSENT CALENDAR - Recommend to Approve , Adopt and File.
 Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
 - A. Minutes of
 1. Special Meeting of April 11, 2007
 2. Regular Meeting of April 18, 2007
 3. Budget & Finance Committee Meeting of May 2, 2007
 - B. Approval to Pay Outstanding Bills at May 16, 2007
 - C. Job Description for Administrative Services Technician (Billing and Computer)
 - D. Job Description for Administrative Services Technician (Accounting)
 - E. Award of 5% Merit Increase to Wastewater Collection System Technician to \$1,568 bi-wkly (\$40,768 Annual)

18. REQUEST BY LAFCO FOR NOMINATIONS FOR LAFCO SPECIAL DISTRICT MEMBER WITH DEADLINE OF MAY 30, 2007

19. NOTICE OF NOMINATIONS FOR THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS WITH DEADLINE OF JULY 6, 2007

20. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on his own activities related to District business.)

21. MEETINGS, CONFERENCES AND SEMINARS:
 - A. Board Member Reports:

1. Verbal Report from President Enns on Annual meeting of San Luis Obispo Chapter of the California Special Districts' Association Held April 27, 2007
2. Verbal Report from Board Attendees re: Tour of City of San Luis Obispo Wastewater Treatment Plant
- B. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting on Thursday, May 24, 2007 at 6:00 p.m. hosted by Cayucos to be Held in Morro Bay at the Multi-Purpose Room, Community Center, 1001 Kennedy Way, Morro Bay, CA 93442
- C. Confirm 2007 Budget & Finance Committee Meeting Date Of May 31, 2007 or June 6, 2007
- D. Confirm Special Board Meeting for the Week of June 11-15, 2007 for Budget and Rate Setting

22. SCHEDULE AGENDA ITEMS FOR THE JUNE 20, 2007 BOARD MEETING

23. ADJOURNMENT

NOTICE OF POSTING:

DATE: 5/11/07

TIME: 10:00 am

PLACE: 200 Ash Ave., Cayucos, CA

BY:


Bill Callahan, District Manager