



CAYUCOS SANITARY DISTRICT

200 Ash Avenue / PO Box 333

Cayucos, CA 93430

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www.cayucossd.org

AGENDA ITEM:

3.A.2

GOVERNING BOARD

R. B. Enns, President
S. Lyon, Vice-President
H. Miller, Director
J. Curti, Director
M. Shopshear, Director

BUDGET COMMITTEE MEETING MINUTES MONDAY, APRIL 22, 2024 AT 11:00 AM 200 ASH AVENUE, CAYUCOS, CA 93430

1. CALL MEETING TO ORDER

Director Lyon called the meeting to order at 11:02 a.m.

Board members present: Director Lyon, Director Miller

Staff present: District Manager Rick Koon and Admin. Accounting Manager Gayle Good

2. PUBLIC COMMENT

Director Lyon opened the meeting to Public Comment.

Hearing no comment, Director Lyon closed Public Comment.

3. DISCUSSION AND REVIEW OF THE PROPOSED DRAFT BUDGETS FOR FY 2024-2025

A. OPERATING BUDGET

Staff reviewed the operating budget line by line with the committee. With the increasing maintenance costs, Director Miller asked for projections on how long before the District would need to consider a rate increase. District Manager Koon replied that if the District maintains the current income and contributions to the reserves, then rates are sufficient for the next three to five years, taking into consideration preventative maintenance and identified equipment replacement.

Additionally, proposed COLA increases were presented and discussed. Evaluating both the current Cost of Living Indices provided by the Department of Labor and the Social Security Administration COLA, Director Lyon and Director Miller discussed the merits of a 3%, 4%, 5% or 6% increase, recommending that the salary schedule be adjusted to reflect a 5% COLA increase.

Director Lyon opened the meeting to Public Comment.

Hearing no comment, Director Lyon closed Public Comment.

Committee recommends approval of the proposed budget as presented, including a 5% COLA effective July 1, 2024.

B. CAPITAL IMPROVEMENT PROJECT BUDGET

District Manager Koon presented the budget for Capital Improvements which includes adding a storage container at the WRRF, automating the emergency valves to divert influent to the EQ basin, and permit-required benthic testing of the outfall, along with expansion and continuation of items from the FY23/24 budget.

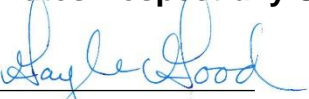
Director Lyon opened the meeting to Public Comment.

Hearing no comment, Director Lyon closed Public Comment.
Committee recommends approval of the CIP budget as proposed.

4. ADJOURNMENT

The meeting adjourned at 12:43 p.m.

Minutes Respectfully Submitted By:

X 

Gayle Good
Administrative Accounting Manager