

**GOVERNING BOARD**

R. Enns, President  
R.H. Bud McHale, Vice-President  
H. Fones, Director  
S. Lyon, Director  
M. Foster, Director

BOARD OF DIRECTORS  
REGULAR MEETING AGENDA  
**WEDNESDAY, JUNE 17, 2009 AT 6:00PM**  
200 ASH AVENUE, CAYUCOS, CALIFORNIA 93430

1. ESTABLISH QUORUM AND CALL TO ORDER
2. PUBLIC COMMENTS:  
This is the time the public may address the Board on items other than those scheduled on the agenda. By conditions of the Brown Act the Board may not discuss issues not posted on the agenda, but may set items for future agendas. Those persons wishing to speak on any item scheduled on the agenda will be given an opportunity to do so at the time that agenda item is being considered. When recognized by the Board President, please stand up and state your name and address for the record (though not required). While the Board encourages public comment, in the interest of time and to facilitate orderly conduct of the meeting, the Board reserves the right to limit individual comments to three minutes.
3. DISCUSSION OF DISTRICT FINANCES AND INVESTMENTS WITH CONSIDERATION FOR REINVESTMENT (Shanley)
4. ADDITION OF NEW ADMINISTRATIVE SERVICES OFFICER, LEWIS BROOKINS AND REMOVAL OF PREVIOUS ADMINISTRATIVE SERVICES OFFICER, BONNIE CONNELLY TO CAYUCOS SANITARY DISTRICT LIST OF AUTHORIZED SIGNERS
5. CURRENT REPORT ON DISTRICT O & M SHOP PROGRESS
6. REVIEW AND CONSIDERATION TO APPROVE DISTRICT BUDGET AND CAPITAL IMPROVEMENT PROPOSALS FOR 2009-2010 FISCAL YEAR
  - A. PROPOSED BUDGET
  - B. PROPOSED CAPITAL IMPROVEMENT PROJECTIONS
7. STAFF COMMUNICATIONS AND INFORMATION ITEMS (NO ACTION REQUIRED):
  - A. District Manager's Report (Callahan) -May 2009
  - B. Administrative Services Officer's Report (Connelly) -May 2009
  - C. Operations and Maintenance Report -May 2009
  - D. Financial Reports (Brookins):
    1. Check Register -May 1 through May 31, 2009
    2. Check Register -June 1 through June 12, 2009
    3. Cash, Savings & Investments Report for Month-Ended May 2009
    4. FY 08-09 Year-To-Date (May 31, 2009 Ended) Budget Versus Actual Report
  - E. Financial Status Reports (Brookins)
    1. Morro Bay-Cayucos Wastewater Treatment Plant (WWTP) Upgrade Project
    2. O & M Shop Project
    3. Main Street Line Replacement
  - F. Conditional Will-Serves Issued:
    1. Cornelius, 3520 Davies Avenue, APN# 064-433-006, SFR Demo/Rebuild
    2. Kaljian, 50 1<sup>st</sup> Street, APN# 064-123-014, SFR
  - G. Conditional Will-Serve Extensions:
    1. Loprena, Studio Drive, APN# 064-253-007, SFR
8. CONSENT CALENDAR - Recommend to Approve.  
Consent Calendar items are considered routine and therefore do not require separate discussion, however, any item may be removed from the Consent Calendar by a member of the Board of Directors for separate consideration. Individual items on the Consent Calendar are approved by the same vote that approves the Consent Calendar, unless an item is pulled for separate consideration.
  - A. Minutes of Personnel Committee Meeting of May 5, 2009
  - B. Minutes of Special Board Meeting of May 11, 2009
  - C. Minutes of Regular Board Meeting of May 20, 2009

- D. Approval to Pay Outstanding Bills as of May 20, 2009
9. BOARD MEMBER COMMENTS (This item is the opportunity for Board Members to make brief announcements and/or briefly report on their own activities related to District business.)
10. MEETINGS, CONFERENCES, AND SEMINARS:
- A. Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting, Date: September 10, 2009 Hosted By Morro Bay, Location: **TBD**, Time: 6 pm.
  - B. Special Morro Bay-Cayucos Wastewater Treatment Plant (JPA) Meeting: **TBD**
  - C. Reminder for Annual Board Completion of Form 470 for Elected Officeholders by July 31, 2009
11. SCHEDULE AGENDA ITEMS FOR THE JULY 15, 2009 BOARD MEETING

**CLOSED SESSION:**

12. CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Section 54957.6  
(a) Agency Designated Representative: District Manager, Unrepresented: All 6 District Employees

**RECONVENE TO OPEN SESSION:**

13. ANNOUNCE ACTIONS TAKEN IN CLOSED SESSION
14. ADJOURNMENT

**NOTICE OF POSTING:**

DATE: 6-12-09

TIME: 8:45 Am

PLACE: 200 Ash Ave., Cayucos, CA

BY:

  
Bill Callahan, District Manager

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This agenda was prepared and posted pursuant to Government Code Section 54954.2. The agenda can be accessed and downloaded from the District's website at [www.cayucosd.org/](http://www.cayucosd.org/)

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All staff reports or other written documentation relating to each item of business referred to on the agenda are on file in the District's office and are available for public inspection and reproduction at cost. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disability Act. To make a request for disability-related modification or accommodation, contact the District at 805-995-3290 as soon as possible and at least 48 hours prior to the meeting date.